

**INTERLOCAL CONTRACT
BETWEEN CLARK COUNTY AND
THE CITY OF LAS VEGAS**

WHEREAS, Clark County, Nevada (the "County"), has entered into a grant agreement with Nevada Division of Emergency Management for participation in the DHS/06-Citizen Corps Program (CCP), CFDA #97.067 Program; and

WHEREAS, the City of Las Vegas (the "Subrecipient"), a unit of local government located at 400 Stewart Ave, Las Vegas, NV 89101 wishes to conduct programming relative to the Expansion and Maintenance of the Citizen Corp Program, and the Creation of a Statewide Citizen Preparedness Campaign (the "Project"); and

WHEREAS, the County has agreed to provide DHS/06-Citizen Corps Program (CCP) funds (the "Funds") to the Subrecipient, such funding to be administered by Clark County Emergency Management & Homeland Security (EMHS), a division of the Administrative Services Department of Clark County (County and Subrecipient referenced collectively as "the parties"), for its DHS/06-Citizen Corps Program(CCP) as defined in Exhibit "A", "Expenditures Eligible for Reimbursement"; and

WHEREAS, the Subrecipient intends to use the funds to conduct programming relative to the Expansion and Maintenance of the Citizen Corp Program, and the Creation of a Statewide Citizen Preparedness Campaign; and

WHEREAS, NRS 277.180 permits one or more public agencies to contract with any one or more public agencies to perform any governmental service, activity or undertaking that any of the public agencies entering into the contract is authorized to perform by law.

NOW, THEREFORE, in accordance with NRS 277.180 and related regulations, the parties hereto agree as follows:

- 1. EMHS shall provide a maximum of TWO HUNDRED TWENTYONE THOUSAND, EIGHT HUNDRED EIGHTEEN (\$221,818.00) from Fiscal Year 2006 funds for the DHS/06-Citizen Corps Program (CCP).**
- 2. Subrecipient agrees to use the funds to conduct programming relative to the Expansion and Maintenance of the Citizen Corp Program, and the Creation of a Statewide Citizen Preparedness Campaign program as set forth in Exhibit "A".**
- 3. Subrecipient will provide EMHS with documentation supporting any and all requests for payment of expenses against the funds encumbered, and will provide any additional documentation requested by EMHS that may be required in the administration of the grant funds.**
- 4. Regardless of any termination of this agreement, Subrecipient shall comply with all Federal laws and regulations associated with the receipt of the grant funds as a Subrecipient of such funds for the project identified in this**

Contract. See Exhibit "B" for State and Federal Assurances required under this Contract.

- 5. It is specifically understood and agreed by Subrecipient that EMHS shall not be obligated to pay any monies to Subrecipient hereunder and hereafter in the event that such Federal funds for any reason are terminated or withheld from the County or are otherwise not forthcoming, and in such event, County may terminate this Contract.**
- 6. This Contract shall take effect on the date of execution by both parties and shall continue in force and effect until terminated as delineated below:**
 - a. This Contract shall be completed by June 30, 2008. An extension after the June 30, 2008 deadline must be requested in writing, to the Manager of EMHS.**
 - b. May be terminated by any party, for any reason with written notice of at least 60 days.**
- 7. This Contract and its attachments constitute the entire understanding of the parties concerning the subject matter hereof. This contract may be amended solely by means of written amendment signed by both parties.**
- 8. In the event the County desires to increase the amounts set forth in Section 1 and Exhibit A, subject to Subrecipient's consent to provide matching funds if necessary, the County, at its sole discretion, shall increase the aforesaid amounts of funding, and Subrecipient agrees that if such augmentation of the budgeted amounts occur, such new amounts shall be governed by all terms and conditions of this Interlocal Agreement as if such amounts were originally included in Section 1 and in Exhibit A.**
- 9. Subrecipient shall agree to provide evidence of financial accountability. A copy of subrecipient's most recent single audit report (OMB Circular A-133) or a letter stating that subrecipient expended less than \$300,000 of Federal funds during the reporting period must be submitted to Clark County. Letters should be addressed to: Shalene Ferreira, Administrative Specialist, Clark County Emergency Management & Homeland Security.**

ENTERED INTO this _____ day of _____, 2006.

ATTEST:

CLARK COUNTY

By: _____
Shirley Parraguirre, County Clerk

By: _____
Rory Reid, Chair
Board of County Commissioners

Date: _____

Date: _____

APPROVED AS TO FORM:

By: Michael L. Foley
Michael Foley, Deputy District Attorney

Date: 9/26/06

ATTEST:

CITY OF LAS VEGAS

By: _____
City Clerk

By: _____
Oscar Goodman, Mayor
City of Las Vegas

Date: _____

Date: _____

APPROVED AS TO FORM:

By: Thomas R. Green, Deputy
for Bradford Jerbic, City Attorney

Date: 10/2/06

Exhibit “A”

Scope of Work Narrative

Expansion and Maintenance of the Citizen Corp Program

Funding for the Expansion and Maintenance of the Citizen Corp Program will enhance current Citizen Corps Programs, inclusive of Volunteers in Police Service and Community Emergency Response Team Programs and funding for the formalization of a statewide Citizen Corps Council. Funding this investment insures that program successes experienced by the three urban areas in Nevada (Las Vegas/Clark County, Reno/Washoe County and Carson City/County) can be transplanted into the rural areas of the state. The urban areas have agreed to provide complete programmatic and administrative support to all counties in the rural areas of the state in developing, promoting, delivering, and evaluating Volunteers In Police Service and Community Emergency Response Team Training programs.

This investment supports all seventeen counties in the State of Nevada. The Investment provides specific targeted funding to existing Citizen Corps Programs located in the City of Reno, City of Sparks, Carson City, City of Las Vegas, Washoe County, and Clark County. The jurisdictions chosen to receive targeted funding have existing programs and each jurisdiction has agreed, through its respective Citizen Corps Council, to provide programmatic delivery and administrative support to other jurisdictions, throughout the state, upon request of the State Citizen Corps Council. Participation in volunteer opportunities is open to all state residents upon successful completion of training requirements and background investigations. No prerequisites are required for participation in Community Emergency Response Team training. Each of the successful existing programs borders or closely borders other jurisdictions, local, regional or state, resulting in the possibility that any individual program will impact another but, providing opportunities for individuals to cross borders to participate in training programs or volunteer opportunities.

Collaboration amongst and between all of the stakeholders involved in this justification, and the enhancement plan initiatives it addresses, has been in place since the beginning of the process. Senior management from Las Vegas Fire and Rescue, the Office of Emergency Management City of Las Vegas, Washoe County Sheriffs Office, and Carson City Fire Department represented the urban areas and their Citizen Corps Councils. Marge Gunn Emergency Manager, Lincoln County and representatives from county offices and departments throughout the state represented rural areas. Capabilities, national priorities and the interests of Citizen Corps Councils and Community Preparedness Citizens Participation advocates were addressed in statewide meetings and two teleconference meetings. All registered Citizen Corps programs were invited to participate in the process and all information gathered and reflected in meeting minutes was shared with all group participants and registered Citizen Corps Councils.

Challenges to effective implementation of this investment justification will be the "general apathy" of citizens not impacted by a natural or manmade disaster in several years and the resulting "it won't happen to me" or "it doesn't happen here so I do not have to prepare for it" attitude. In addition, senior management personnel are busy people and recruiting them for participation will be a challenge.

Milestones:

- **Identification of the individual responsible for management support of the State Citizens Corps Council** - The State Homeland Security Commission must identify one individual to be responsible for convening the initial meeting-planning meeting of the State Citizen Corps Council. Purpose and function statements must be developed along with job descriptions for participants and vision and mission statements.
- **Recruitment committee established for recruitment of "Senior Level Participants"** - Individuals identified that have the community connections necessary to recruit "Senior Level"/"High Power" individuals for participation in the State Citizens Corps Council.
- **Convening of first Council meeting.** - Explanation of purpose, function, mission and vision statements as well as the introduction of Citizen Corps Programs.
- **Determination of rural program needs** - Matching of needs with program support personnel from urban area programs and establishment of project planning team for accomplishment of program objectives.
- **Evaluation of program effectiveness and correction or duplication as indicated.**

Exhibit "A"
Budget Narrative
HOMELAND SECURITY GRANT PROGRAM (HSGP)
FFY06

INVESTMENT JUSTIFICATION (J) BUDGET DETAIL
BUDGET PROJECT 1-1

PROJECT NAME: Expansion and Maintenance of CCP Program

PROJECT NAME: UPDATED DUE TO 5% PERSONNEL CAP FOR CCP GRANT

CATEGORY	DESCRIPTION	AMOUNT	AEL REF.	FUNDING SOURCE								TOTAL
				SHSP	USASI	LETRP	CCP	MMRS	OTHER			
Personnel/Payroll	METRO - (Background Investigator)	15000		\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00
	Las Vegas Fire (CERT Program)	45000		\$ 30,000.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 45,000.00
Travel	Washoe County (Regional CERT)	1000		\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
	Las Vegas Fire (CERT Program)	750		\$ -	\$ -	\$ -	\$ 750.00	\$ -	\$ -	\$ -	\$ -	\$ 750.00
Operating	Washoe County (Regional CERT)	600		\$ -	\$ -	\$ -	\$ 600.00	\$ -	\$ -	\$ -	\$ -	\$ 600.00
	Las Vegas Fire (CERT Program)	1500		\$ -	\$ -	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00
Contractual	Las Vegas Fire (CERT Program)	19250		\$ 4,250.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 19,250.00
	Washoe County (Regional CERT)	61730		\$ -	\$ -	\$ -	\$ 1,730.00	\$ -	\$ -	\$ -	\$ -	\$ 1,730.00
Planning	Washoe County Sheriffs Office			\$ 25,000.00	\$ -	\$ -	\$ 35,000.00	\$ -	\$ -	\$ -	\$ -	\$ 60,000.00
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Training	Washoe County (Regional CERT)	11800		\$ -	\$ -	\$ -	\$ 11,800.00	\$ -	\$ -	\$ -	\$ -	\$ 11,800.00
	Las Vegas Fire (CERT Program)	12000		\$ -	\$ -	\$ -	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -	\$ 12,000.00
Exercise				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	Washoe County (Regional CERT)	4870	21.9	\$ -	\$ -	\$ -	\$ 4,870.00	\$ -	\$ -	\$ -	\$ -	\$ 4,870.00
	Las Vegas Fire (CERT Program)	35000	21.9	\$ 10,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 35,000.00
Other	Carson City (Cert)	20500	21.9	\$ 10,500.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 20,500.00
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Carson City - Community Education Van	32262.55		\$ -	\$ -	\$ -	\$ 32,262.55	\$ -	\$ -	\$ -	\$ -	\$ 32,262.55
	State Citizen Corps Council Operations	35487.45		\$ -	\$ -	\$ -	\$ 35,487.45	\$ -	\$ -	\$ -	\$ -	\$ 35,487.45
TOTALS				\$ 79,750.00	\$ -	\$ -	\$ 217,000.00	\$ -	\$ -	\$ -	\$ -	\$ 296,750.00

Exhibit "A"
Scope of Work Narrative
Creation of a Statewide Citizen Preparedness Campaign

This investment will support the creation of television and radio public service announcements to promote citizen preparedness throughout the State of Nevada and the Las Vegas/Clark County Urban Area. The campaign will also be utilized to recruit volunteers and secure resources for Citizen Corps programs. Network television and local radio stations have agreed to support these programs by airing pre-produced public service announcements, news stories and series, and placing information on their community calendars. This investment will benchmark heavily from the Seattle/King County (WA) best practices initiative called "Home Team Ready." In addition, a booklet outlining key safety and security information which will include: family emergency contact information, important phone numbers, how to report an emergency, descriptions of the emergency alert system, how to prepare your home, family and workplace for a disaster, tips for spotting suspicious activities, air travel preparation, natural disaster response information, mitigating terrorism/threats, information on the homeland security advisory system and area maps to help citizens familiarize themselves with key geographic areas. Booklets will be distributed to the public in local telephone directories and printed versions will be distributed at planned public education events.

These projects will be completed and funds expended from the FY2006 HSGP funds no later than the end of the grant period.

This is a statewide initiative including the Las Vegas/Clark County Urban Area. The geographical area is based on the three largest counties in Nevada comprised of Clark County (pop. 1,650,671), Washoe County (pop. 380,754) and Carson City (pop. 55,974) representing 90% of the State's total population (2,334,771). These counties will provide complete programmatic support for all rural counties and municipalities elsewhere in the state.

Collaboration began with the state's 19-year old Local Emergency Planning Committee (LEPC) infrastructure located in each county in the State. Use of the LEPC conduit is leveraged heavily within the State of Nevada and has been promoted by the State's Homeland Security Commission as the vehicle of choice to accomplish collaborative planning initiatives.

Securing sufficient funding for the purchase of "prime time" spots on broadcast radio and television media affiliates. Rural areas of the State are largely unequipped for local government cable access channels unlike the metropolitan areas.

Milestones:

- **Initiate project management team** - Assemble statewide Citizen Corps Council membership. Distribute sub-committee assignments for 1). Stakeholder recruitment; 2). Goals and objectives; 3). Content development.

- **Develop mission, goals and objectives.** - Goals and objectives sub-committee will develop mission statement, goals and objectives for the citizen preparedness initiative.
- **Recruit stakeholder partnerships** - Identify and contact broadcast and print media affiliates to promote long-term partnerships.
- **Secure contract for program development** - Issue bid for program development contract, review bids and select/award vendor.
- **Develop programming content** - Content development sub-committee will engineer the standard program messaging to be disseminated statewide.
- **Implement program statewide** - Rollout program statewide via broadcast and print media affiliates.

Investment Budgets Broken Down by Funding Source

	SHSP	UASI	LETPP	CCP	TOTALS	
* Interoperable Communications	\$3,660,000	\$2,425,000	\$0	\$0	\$6,075,000	RM
* Nevada Terrorism Early Warning Goup	\$324,500	\$4,474,500	\$1,723,000	\$0	\$6,522,000	M
Breaking Down the Barriers by Leveraging NV Resources	\$494,900	\$0	\$0	\$0	\$494,900	RB
StateWatch	\$2,456,436	\$0	\$2,248,000	\$0	\$4,704,436	RM
Evacuation, Mass Care, and shelter-in-place plans	\$445,527	\$0	\$0	\$0	\$445,527	B
Medical Surge Capacity Expansion	\$21,500	\$0	\$0	\$0	\$21,500	B
Mass Prophylaxis	\$19,200	\$0	\$0	\$0	\$19,200	B
* Expansion and Maintenance of Citizens Corps Programs	\$79,750	\$0	\$0	\$217,000	\$296,750	B
* Advanced IED & WMD Defeat Program for Bomb Squads	\$120,000	\$156,354	\$0	\$0	\$276,354	RB
* Creation of a Statewide Citizen Preparedness Campaign	\$15,588	\$20,406	\$0	\$4,818	\$40,812	RB
* Task Force to Serve the Deaf and Hard of Hearing	\$77,099	\$65,365	\$0	\$2,936	\$145,400	M
Available	\$7,704,500	\$7,141,625	\$3,971,000	\$224,754	\$19,041,879	
Delta	\$0	\$0	\$0	\$0	\$0	

*UASI Investments
 &CCP Eligible